

DEPARTMENT OF HISTORY—WESTERN WASHINGTON UNIVERSITY

HIST 490/507: Digital Methods in History

Archive Worksheet

Student Name:

Archive Name:

Site Link:

Archive Institutional Information:

Who manages and funds the institution? What is the stated mission (of the archive or broader institution holding it)? How does your chosen archive fit within this mission? (200–400 words)

Archive Description:

Describe the archive you have chosen. How large is it? What types of material does it include? When were the materials collected and from where (e.g., what is its provenance)? (200–400 words)

Archive Narrative:

Summarize the narrative description provided for the archive. Does it explain the goals of the archive and how materials were selected? (200–400 words)

Archive Navigation:

Is the organizational structure of the archive clear? How easy is it to navigate the design interface? Are there tools built in for networked searching (side glancing, multidimensional reading, etc.)? (200–400 words)

Material Availability:

Are all the materials held in the same repository? Does the archive involve collaboration between different institutions? Are all materials available online? (100–300 words)

Archival Comparison:

Can you find 1–3 digital archives on similar topics (include links below)? Compare and contrast the narratives, structures, content. (200–500 words)